



# THE OLYMPIA KIWANIS FOUNDATION REPORT

OLYMPIA, WASHINGTON

APRIL 3, 2011

*An auxiliary of the Kiwanis Club of Olympia .....*

## **BOARD NOTES by Jan Britt**

**CALL TO ORDER.** President Terry Kirkpatrick called the Board Meeting for the Olympia Kiwanis Foundation to order at 12:39 p.m. on March 24, 2011, at Community Youth Services. Board Members present: Russ Carstensen, Doug DeForest, Kathleen Drew, DeWayne Granacki, Jon Halvorson, Don Krupp, Nancy LaPointe, Ken Mitchell. Guests: Jan Britt, Jeff Gruber, Wayne Gruen, Don Leaf, Bob Peck, and Derek Valley.

**AGENDA:** The proposed agenda was reviewed.

**MOTION 1:** Doug DeForest moved, DeWayne Granacki seconded, adoption of the agenda. Motion passed.

**MINUTES:** The minutes of the Board meeting for February 24, 2011, were reviewed, as e-mailed and printed in the OKF Monthly Report.

**MOTION 2:** Russ Carstensen moved, Doug DeForest seconded, approval of the minutes of February 24, 2011. Motion carried.

**FINANCE COMMITTEE/TREASURERS REPORT.** Russ Carstensen presented the Finance Committee report for the treasurer through February 28, 2011. The bills have been reviewed and represent acceptable club business. Bank statements were received, reviewed, and no irregularities found. Discussion followed regarding handling cash. Jon Halvorson reminded the Board, current CLUB Policy #10 requires:

### **Olympia Kiwanis CLUB Policy 10: CASH CONTROL & CHECK SIGNING**

When collecting or receiving cash at Club fundraisers or service activities, there shall be at least two Kiwanis Club members who verify and document by signature and date, the starting, ending and deposit amounts of all funds handled.

All disbursements or withdrawals from Kiwanis banking or investment accounts shall have signatures of two Kiwanis Officers on the checks or other documents.

**MOTION 3:** Jon Halvorson moved, Don Krupp seconded, to accept the Finance Committee/Treasurers report for February 2011. Motion passed.

## **PRESIDENTS REPORT:**

**Budget Revision Needed:** For Casino Nite we hoped to net \$10,000 (per previous years history), but we only netted \$3,000. We need to come up with \$15,000 to balance our budget for the year – or revise the budget. President Terry Kirkpatrick has met with Ellen Drumheller, the chair of our Community Youth Service Grants and have concluded we should suspend these grants for this year – thus saving \$7,100. The Finance Committee has reviewed this proposal and recommends this as the best option. There is not enough money in the rest of the committees to come up with an additional \$7,000 savings. If approved, the Finance Committee still has to meet and come up with other options. The Board appreciates Chair Drumheller's willingness to make the right decision and forgo the grants for this year. We still need to find \$8,000 savings if we are going to fund the 2011 scholarships this year.

**MOTION 4:** Don Krupp moved, Doug DeForest seconded, that we eliminate the \$7,100 Youth Service Grants for calendar year 2011. Motion passed.

Activities between today and the end of the fiscal year require the cash reserve recommended by Treasurer Don Powell.

## **COMMITTEE REPORTS:**

**Endowment Donation Challenge:** We are still awaiting a pledge / donation of \$25 or more from one additional board member to have 100% board participation and to activate the *Endowment Donation Challenge*. When/if this happens, then we will also ask club members to participate. (continued on page 2)

## **CLUB and FOUNDATION INFORMATION**

### **Officers**

President: **Terry Kirkpatrick 943-3293**  
President Elect: **Russ Carstensen 452-8471**  
Vice President: **Jon Halvorson 456-3645**  
Secretary/Treas.: **Don Powell 491-4790**  
Immediate Past President:  
**Don Krupp 357-4533**

DIVISION 38 LT. Governor **Jan Britt**—  
456-0503 janiceleebritt@comcast.net

Visit our website: [olympiakiwanis.org](http://olympiakiwanis.org)

### **Board of Directors Meetings:**

Normally, the fourth Thursday of each month at 12:30 p.m. at Community Youth Services.

### **MAILING ADDRESS:**

**P O BOX 1847 Olympia 98507-1847**

**Board Members:** through 2012 DeWayne Granacki, Nancy LaPointe, Lynn Urvina, Through 2013—Kathleen Drew, Chami Ro Through 2011—Ken Mitchell, Doug DeForest  
The OLYMPIA KIWANIS CLUB meets every Monday at 12 noon at TUGBOAT ANNIES—VIEWPOINT ROOM—2100 West Bay Drive, Olympia

**OKF POLICY 5: CONFLICT OF INTEREST:**

The purpose of the conflict of interest policy is to protect the Foundation’s interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Foundation. This policy is intended to supplement, but not replace, any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

A conflict of interest is defined as any direct or indirect financial or other benefit derived from any arrangement or transaction affecting any officer, director, or committee member of the Foundation. An indirect benefit includes, but is not limited to, an arrangement or transaction involving a friend of the officer, director, or committee member or their family.

In the case of such direct or indirect financial interest or benefit, it is incumbent upon the officer, director, or committee member to report such interest to the president and/or board as appropriate. Upon such disclosure, the Board shall determine, with due diligence, whether the interest will preclude further activity relating to the arrangement or transaction involved by the person declaring such conflict of interest. The Board may also conclude the transaction or arrangement may proceed. If the Board so chooses, appropriate disciplinary action may be taken against the member causing the conflict of interest.

Board deliberations and findings shall be recorded in the minutes of the Board meeting.

Each officer, director, and member of a committee, shall annually sign a statement which affirms such person:

- Has received a copy of the “Conflict of Interest” policy (Policy #5)
- Has read and understand the policy
- Has agreed to comply with the policy, and
- Understands the Foundation is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax exempt purposes.

**KIWANIS OBJECTIVES**

*To give primacy to the human and spiritual, rather than the material values of life.*

*To encourage the daily living of the Golden Rule in all human relationships.*

*To promote the adoption and application of higher social, business and professional standards.*

*To develop by precept and example, a more intelligent, aggressive and serviceable citizenship.*

*To provide, through the club, a practical means to form enduring friendships, to render altruistic service and to build a better community.*

*To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism and good will.*

**CASINO NITE RESULTS 2011**—While we made \$3,000 on our Casino Nite this year, it is far short of the \$10,000 we had expected to make. Snowy weather and a declining economy, together with difficulty finding corporate sponsors are all reasons for the change in revenue. As a result, the Board has looked at revising the club’s and foundation’s budget. We can’t give away money that we don’t have. Therefore, the Board decided on March 24th, that the club would not award Youth Service Grants in 2011, since the funds are not there to give out. New fundraising ideas are welcome, give them to Sue Bogni, fundraising chair.

A sign on the lawn at a drug rehab center said: “*Keep off the grass.*”

**The Olympia Kiwanis Foundation Report**

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Sometimes also available on line at: [Olympiakiwanis.org](http://Olympiakiwanis.org)

**BOARD NOTES by Jan Britt (continued from page 1)**

**Garden:** Thank you to Don Leaf and Derek Valley going to Zone F conference and giving a class on *How to Start a Community Garden*. All is well with the garden and we are ahead of schedule from last year preparing the garden beds for planting. We have received a \$500 grant from the PNW Kiwanis District Foundation to be used for educational purposes for printing and development of materials for Key Club members. In supportive roles are Lutheran Church of the Good Shepherd, St. Mark’s Lutheran Church, and Department of Ecology.

**Kiwanis One Day:** Derek is doing a news release on all Kiwanis One Day activities and will have it published in *The FTE* newsletters and others. We have a detailed master budget and expense sheet.

**Citizen of the Year:** We have a couple of nominations with a few more being prepared. We have asked for a judge from each Kiwanis Club in Thurston County.

**Combined Fund Drive: #0319591 is our Club charity number with CFD.** There was some confusion previously about our listing. Don Powell has changed the description to: *Kiwanis Club of Olympia Food Bank Garden and Scholarship Funds*. Retired state employees can contribute to the CFD too! Last year we received \$202 from the CFD.

The meeting adjourned at 1:30 p.m. The next meeting is set for **Thursday, April 28, 2011**, at about 1:00 p.m. at Community Youth Services. Jan Britt, Recorder